

**TOWN OF SHEFFIELD  
BOARD OF SELECTMEN  
DECEMBER 18, 2006  
SELECTMEN'S MEETING ROOM  
7:00 PM**

Board Members Present: David D. Macy, Chairman  
Julie M. Hannum, Clerk  
James T. Collingwood

Other Staff Present: Robert Weitz, Town Administrator  
Rhonda LaBombard, Recording Secretary

Chairman Macy called the meeting to order at 7:00 PM.

**APPROVAL OF MEETING MINUTES:**

Selectman Hannum moved to approve the minutes for the November 15, 2006, November 20, 2006 and December 4, 2006 meetings, seconded by Selectman Collingwood. The motion carried unanimously.

**MAIL OF NOTE:**

**Planning Board Special Permit Referral: Cog Brewery-** The Planning Board will hold a hearing on February 6, 2007 at 8:00 pm for the application of Cog Brewery at 534 South Main Street.

**Planning Board Special Permit Referral: Sumac Nominee Realty Trust –** The Planning Board will hold a hearing on January 16, 2007 for commercial development at 534 South Main Street.

Chairman Macy suggested that the board review the applications and discuss them at the Selectmen's meeting on January 2, 2007.

**APPOINTMENTS:**

**Council on Aging:** The number of Council on Aging members was increased from 7 to 9 at the Town Meeting held on December 4, 2006. The Council on Aging requested that Peter Traub and Lovina Gulotta be appointed to the COA. Discussion ensued regarding the terms of the appointments. Administrator Weitz stated that the terms for now would expire in May 2007. Selectman Hannum moved to appoint Peter Traub and Lovina Gulotta to the Council on Aging, seconded by Selectman Collingwood. The motion carried unanimously.

**Emergency Snowplow Drivers:** The Highway Superintendent recommended that James Belanger and Robert Miller be appointed as emergency snowplow drivers. Selectman Hannum moved to appoint James Belanger and Robert Miller as emergency snowplow drivers, seconded by Selectman Collingwood. The motion carried unanimously.

### **APPLICATION FOR CHANGE OF MANAGER – LIMEY’S RESTAURANT**

Attorney Nicholas Parsenios, Michael and Cynthia Dutton were present to discuss the license transactions for Limey’s. The Dutton’s are in the process of purchasing Limey’s. Selectman Hannum moved to approve the transfer of Limey’s Restaurant All Alcoholic License, seconded by Selectman Collingwood. The motion carried unanimously.

### **RELEASE OF RIGHT OF FIRST REFUSAL UNDER 61A**

Charles and Mary Joch submitted a letter for the sale of their property ID 267/8/4/19 currently under 61A. Selectman Hannum moved to waive the Release of Right of First Refusal under 61A, seconded by Selectman Collingwood. The motion carried unanimously.

### **CURB CUT – COOK ROAD**

The Highway Superintendent and Chief of Police have approved a curb cut for Knox Trail Builders just east of bridge on Cook Road. Selectman Hannum moved to approve the curb cut as submitted, seconded by Selectman Collingwood. The motion carried unanimously.

### **MASTER PLAN IMPLEMENTATION ADVISORY COMMITTEE FINAL REPORT:**

Selectman Hannum gave a report on the Master Plan Implementation Advisory Committee. The IAC Committee will continue to meet quarterly. Chairman Macy thanked Selectman Hannum for her service on the committee. Selectman Collingwood moved to accept the Master Plan Implementation Advisory Committee final report, seconded by Chairman Macy. The motion carried unanimously.

### **SELECTMEN’S ITEMS:**

Chairman Macy discussed an extension of sick leave for the Highway Superintendent. The Board will take this under advisement and it will be discussed at the Selectmen’s meeting on January 2, 2007.

Selectman Hannum reported on the MMA Essay Contest which will be an article in the Sheffield Times.

Selectman Hannum requested that a letter be sent to Nat Karns of Berkshire Regional Planning Commission regarding the wonderful assistance the Town received from Tom Matuszko for the zoning reforms. Selectman Hannum moved to send a letter to BRPC regarding Tom Matuszko, seconded by Selectman Collingwood. The motion carried unanimously.

Selectman Hannum stated that the Governor-elect is outreaching to communities to access needs. Selectman Hannum suggested high-speed Internet access for all Sheffield residents. Discussion ensued regarding high-speed Internet access and cable.

Selectman Hannum would like to review the personnel policies in January. For one thing, she noticed that it does not currently include a policy addressing employee evaluations.

Administrator Weitz discussed scheduling a public hearing for by-law regulations pertaining to special permits in January. Discussion ensued on what special permits are issued by the Board of Selectmen.

Chairman Macy discussed the Village Green project. Mass Highway is proceeding with the project and it is scheduled be advertised in January. Pauline Schumann inquired about burying the utility lines. Chairman Macy explained that the lines would not be buried because of the cost. Discussion ensued on moving the utility poles to the opposite side of the street.

**PUBLIC COMMENT:**

John Arthur Miller thanked the town and Board of Selectmen for his recent appointment as Senior Center Director. He presented the Board with a \$600 check from Christ Church for the Senior Center Building Fund. Discussion ensued regarding a building fund. The Town Treasurer is the custodian of any town funds.

Council on Aging Chairman Pauline Schumann inquired about the procedure for contacting the Board of Selectmen. Discussion ensued on the procedure.

Discussion ensued on the construction of a Senior Center, its uses and furnishings. Approval for uses of the building would be directed to the Board of Selectmen. Discussion ensued regarding the funding for the construction and fund raising for the furnishings.

Selectman Hannum moved to enter executive session to discuss non-union personnel contract negotiations. The meeting will not return to open session, seconded by Selectman Collingwood. The motion carried as follows:

Chairman Macy – aye

Selectman Hannum – aye

Selectman Collingwood – aye

Entered executive session at 8:00 p.m.

Selectmen Hannum moved to adjourn the meeting, seconded by Selectman Collingwood. Motion carried unanimously.

Chairman Macy adjourned the meeting at 8:45 pm.

Respectfully submitted,

Rhonda LaBombard  
Recording Secretary